

Job opportunity | Carpentry Tutor Horizon Project

www.WestKentYMCA.org.uk/job | Jobs@WestKentYMCA.org.uk

**5 days a week | all year | Permanent role
Based in Tonbridge**

Competitive salary [+ pension + health]

An exciting opportunity for an enthusiastic, inspiring, capable person to join our talented team at YMCA West Kent. In this vital role, you will support and teach carpentry & joinery trainees to overcome barriers to learning and achieve their personal goals

Job Purpose

- Deliver high quality, individual construction skills trade training, primarily carpentry & joinery
- Ensure the horizon project ethos and pastoral support is outstanding and qualification evidence and portfolios are of the highest standard.
- Respond to the needs of the vulnerable trainees attending the project.
- Develop social enterprise and business development opportunities to maximise training value.
- Develop and deliver a robust and engaging Duke of Edinburgh Award curriculum.
- Support and strengthen teaching and mentoring. Be a positive role model for trainees. Mentor and provide guidance and advice.
- Liaise with colleagues and other agencies to ensure trainees develop to their full potential.

Accountability

- Employed by West Kent YMCA.
- Accountable for health & safety and quality of trade training, social enterprise and DofE Awards
- Supervision provided by Horizon Project Manager.

Key tasks

- Plan and deliver a robust, engaging and fun Diploma (City & Guilds Level 1 Construction Skills: Carpentry & Joinery) Health & Safety, and DofE Awards to meet individual needs of each young person, ensuring their personal & social development needs are addressed at all times.
- Consult with, and respond appropriately to trainees' needs, assisting with personal development, working closely with colleagues and other agencies to ensure maximum development and progression of each trainee.
- Act as a positive role model for trainees, mentor, supervise and provide guidance and advice.
- Actively promote, support and supervise peer mentoring by trainees
- Ensure all trainees' work and portfolios are of the highest standard and up to date at all times.
- Develop lesson plans, SOW's and all under-pining knowledge to meet Horizon standards and portfolios, consistent with maintaining C&G 'Centre of Excellence' status.
- Assist in developing YMCA Social Enterprise and new business opportunities.
- Actively work within The Horizon team sharing good practice.
- Develop and support viable work experience and move on opportunities.
- Develop apprenticeship training.

YMCA enables people to develop their full potential in mind, body and spirit. Inspired by, and faithful to, our Christian values, we create supportive, inclusive and energising communities, where young people can truly belong, contribute and thrive.

SUPPORT & ADVICE

ACCOMMODATION

FAMILY WORK

HEALTH & WELLBEING

TRAINING & EDUCATION

YMCA West Kent | Tel 01892 542209 | Fax 08712 390677 | Email info@WestKentYMCA.org.uk

Mailing address - Head Office, YMCA Tower House, Vale Rise, Tonbridge, Kent TN9 1TB

www.WestKentYMCA.org.uk | Company Limited by Guarantee No 2512960 | Registered Charity No 803529

Registered Office - Head Office, YMCA Ryder House, 1-23 Belgrave Road, Tunbridge Wells, Kent TN1 2BP

- Provide support, advice and information to other projects.
- Provide reports as necessary to the Project Manager
- Carry out any other tasks, commensurate with the purposes of the post, on the direction of the Project Manager or Chief Executive.

Person Specification

Essential

- Professional carpentry qualifications and construction / carpentry experience
- Qualified / willing to work towards NVQ assessor qualification
- Demonstrable training skills as a trainer, tutor, mentor or teacher. Gifted communicator
- Ability to work alone and as part of a team
- Knowledge and experience of Health and Safety in construction and learning environments
- Proven experience and skills as a "self-starter", reliable with a flexible and patient attitude
- A Christian or supportive of the Christian ethos of West Kent YMCA
- Resilience, confidence and experience of training learners with challenging behaviour
- Driver and access to own car

Desirable

- Knowledge & experience of issues affecting young people e.g. substance misuse, homelessness, family breakdown, mental health, learning or physical disabilities, school exclusion, crime, ADD, ADHD, ASD, ODD, GDD
- Experience working in a caring supporting environment with young people, such as youth work, social work or support work
- Successful business experience
- Experience of vocational training
- Minibus driver or willing to be trained

To apply / find out more

See www.WestKentYMCA.org.uk/job or

email Jobs@WestKentYMCA.org.uk or

Call Karen 01892 542 209 or

Text HPT to 07941 388 852

CVs are not considered

References & DBS essential



YMCA WEST KENT

Our Vision

Young people in need are equipped and empowered to build their future.

Our Mission

We are a local Christian charity committed to helping young men and women, of all faiths or none, particularly at times of need.

Our mission is to do this by providing the foundation that young people need, including:

- A safe and secure place to live
- A safe and supported place to learn
- A great environment in which to develop and grow, and
- An excellent standard of complete support, designed for and with young people

We aim to be the best provider of these young people's services and will work with partners who share our values and aspirations.

Our Values

We strive to be:

Inclusive	Caring
Ambitious	Honest
Inspiring	Empowering
Committed to sustainability	